

TACKLEY VILLAGE MEMORIAL HALL  
MANAGEMENT COMMITTEE MEETING

16 November 2017

Present: Barbara Vaughan (Chair), Katie Hofman, Doreen Havord, Pat Rolfe, Les Summers, Mike Willemite.

Apologies : None

1. Minutes of previous meeting

Proposed by PR and seconded by LAS.

2. Matters arising

· Whilst the contractor is busy with heating issues, it was noted that the heating does need to be turned on, now that we have the funding from Toe2.

· MW has a cheque from the Parish council for the water use at the allotments, and will read the meter in march.

3. Housekeeping

· BV reported the toilet seats are mended, and PR commented that the ladies' loos are looking much cleaner, thanks to Mel. Doug has also mended the leak in the gent's loo.

· BV reported that Mel has moved through the deep clean, and the cupboards are now clean and accessible.

· LAS noted that a mess was left outside the hall after a weekend party, and that this might need to be watched.

· BV reported that Doug has put a proper lock on the Silver Threads cupboard.

· MW reported that Jim Pitts has taken the lawnmower, and the equipment shed is being cleared out.

· Shielding the container with a prickly plant is still on the agenda. LAS advised that there is such a plant in the Jubilee Garden, which he and BV will liaise over.

· The electrical testing is all in hand. There are some items that need to be addressed before a Certificate is issued, and three fire extinguishers require replacement. It was agreed that MW would ask the shop to pay their share of the cost of testing and repairs. Dane Walker will do the PAT testing in the week beginning 4 December.

· The Projector and the microphone have been found, and Gus has checked the soundbox, which he says is still usable.

· BV will ask Kim to go to Ikea in December and buy the lanterns.

· It was decided that the Christmas tree should be put up in the week commencing 27 November.

· Extractor fans have come off the walls, and BV suggested that Doug be asked to fix them..

#### 4. Fundraising

· Gus night is scheduled for Friday 17 November. Les & Mike offered to do the bar. There were 40 tickets sold, which should cover costs.

#### 5. Finance

·MW reported that there was expenditure of £28865 and income of £21070, so expenditure exceeds income by £7795. However, this takes account of the heat pump expenditure, so without that, income would have exceeded expenditure by £5557.

·MW reported that the pop-up pub made £1752.80.

·MW reported that the shop rent comes up for review in February. After discussion, it was agreed that the shop be offered a further one year's rent on the current terms, and this was agreed.

·MW reported that the Hall charges are due for review, and that the last time they were increased was in 2014. He proposed leaving the rates for village users at the same levels, and this was agreed. After discussion, it was agreed to increase the session rates by £5.00 per hour, and business rates to £8.00 per hour with a minimum charge of £40.00, the Committee Room to £6.00 per hour with a minimum charge of £30.00.

MW advised that he had offered the Pantomime a flat rate of £350.00. It was noted that the organisers wished to erect a marquee for the duration of the production behind the changing room to give more space, and this was agreed – MW is investigating the insurance issue.

·BV reported that the pub had asked for dates for a BeerFest next year, and it was agreed that June would be best.

#### 6. AOB

·LAS advised that he has found a photograph which he will clear up, before asking Pierre to proceed, as that may not be necessary.

·Eileen is cleaning the Parish photographs.

DH requested that hirers of the Hall should be asked not to dispose of glass into the recycling bins after 10pm.

· Date of next meeting : Tuesday 12<sup>th</sup> December at 35 Nethercote Road.

There being no further business, the meeting closed at 19.05.