

TACKLEY VILLAGE MEMORIAL HALL
MANAGEMENT COMMITTEE MEETING

11 January 2018

Present: Barbara Vaughan (Chair), Jan Grimwood, Katie Hofman, Doreen Havord, Les Summers, Mike Willemite.

Apologies : Pat Rolfe

1. Minutes of previous meeting

Proposed by MW and seconded by LAS.

2. Matters arising

- BV will call Rob about the heating and radiators on 12 January.

3. Housekeeping

- BV reported that the toilet seat needs mending again.
- The Hall looks nicer, cleaner and better since Mel took over. Her partner has mended the urn and offered to fix the tables.
- The electrical work to secure the cables has all been completed.
- LAS is concerned about the hole kicked in the outside wall near the kitchen. BV will ask Mel's partner to have a look and repair it.
- MW reported that there is still outstanding work required to obtain the 5-year electrical certificate. The Committee authorised the expenditure of +/£1400.

4. Finance

- MW reported that the Hall is registered with the Pensions regulator and he has negotiated a six monthly update schedule.
- MW reported that Mike Bishop has written requesting holiday pay. The Committee agreed a sum of £300.00.
- The drama school have agreed new rates from 1 January 2018 for two years.
- The fire extinguishers have all been checked and replaced as necessary.
- The shop has agreed a one year plan with no rental increase.
- The pantomime is covered by the Hall insurance.
- MW needs to write to users advising of the increase in charges from April 2018.
- MW will produce a final report for the AGM, but it is unlikely to change from this:

Income to 31.12.17 = £23495.56

Expenditure to 31.12.17 = £30775.45 (including heat source pump)

Leaving aside the ground source heat pump issue, income would have exceeded expenditure by £5872.11. It should also be noted that the Drama School did not pay the December 2017 invoice before the year end, and traditionally at this point in time they would have.

The radiators still have to be fitted, but Toe2 is covering most of this. The balance to pay will be in the region of £1500.00.

5. Fundraising

- LAS enquired about a Valentine's dance. BV reported that some young mums are organising a formal dance, but not a ball, in May. LAS to consider whether a dance might be possible.

6. AOB

- JG reported that the hand driers in the loos blow cold air. MW will raise this with Lowe & Oliver. Some of the toilets will have hand towels placed in them, but not the coffee shop as the towels get thrown into the toilet and the toilet gets blocked.
- Richard Macrory has asked MW to replace the lighting bars for the pantomime. There is an insurance issue with doing this, and the weight of the bar is considerable. MW has left the matter with the Laughtons, who are involved in the pantomime. LAS recommended leaving the bar in place once the pantomime is over; so long as the bar is painted white, it won't be very noticeable.
- BV reported that the shop is considering expanding, due to planned new housing.

Date of next meeting : Thursday 22nd February at 18h00 followed by the AGM. LAS will do notices.

There being no further business, the meeting closed at 19.00.