

TACKLEY VILLAGE MEMORIAL HALL
MANAGEMENT COMMITTEE MEETING

22 February 2018

Present: Barbara Vaughan (Chair), Katie Hofman, Doreen Havord, Pat Rolfe, Les Summers, Mike Willemite.

Apologies : Jan Grimwood

1. Minutes of previous meeting

Proposed by MW and seconded by LAS.

2. Matters arising

- None.

3. Housekeeping

- BV reported that two toilet seats need mending. BV will ask Doug to buy a dozen pegs so that we have some in reserve.
- Mel's partner Dan will have a look and repair the hole in the wall.
- MW reported that there is still outstanding work required to obtain the 5-year electrical certificate. He has discussed the work with Lowe and Oliver and asked for a re-quote. To do all the sensible repairs, it will be in the region of £2600.00. MW asked whether the Parish Council would be able to contribute towards this.
- BV found Mike Bishop's employment contract, and it was clear that he was entitled to 4 weeks holiday, but expressly stated that this should be claimed within a time frame. However, BV advised that the payment was a gesture of goodwill and was the right thing to do.
- The radiators are in place but some pipes still need to be sorted out.
- PR reported a leak from an overflow, which Dan appears to have sorted out. If it returns, Joel Walker should be asked to have a look at it.
- Lowe & Oliver to be asked about the hand driers in the ladies' loo as they are blowing cold air. The drier in the coffee shop is blowing hot air.
- BV enquired as to the whereabouts of the lighting bar after the pantomime.

4. Finance

- MW reported that the hire fees have been updated on the website, together with the linked pdf file. He has noted that there are other items on the website that should be updated, and he is in contract with Mary McIntyre about this.
- MW reported that the hire fees have been increased in line with the Committee's discussions, with items being made clearer – e.g. wedding hire times, and that the business rates for hire have been increased to £50.00 during the week and £60.00 during the weekend:

Income to date = £3531.50

Expenditure to date = £3205.65

Income over expenditure is £325.85. There is £9443.11 in the bank, and £150.00 in the float for functions.

5. Fundraising

- LAS advised that he had looked into the possibility of a dance, but with the event organised for 19 May, had decided that organising some-thing now was not practical. It might be possible to do something like that in the autumn.

6. AOB

- BV reported that the shop is getting advice on expansion due to the planned housing increase in the village.

Date of next meeting : Thursday 22nd March at 18h00.

There being no further business, the meeting closed at 18.34.