

TACKLEY VILLAGE MEMORIAL HALL
MANAGEMENT COMMITTEE MEETING

24 April 2018

Present: Barbara Vaughan (Chair), Marj Bolton, Doreen Havord, Katie Hofman, Les Summers, Mike Willemite.

Apologies : Pat Rolfe

1. Minutes of previous meeting

Proposed by LAS and seconded by DH.

1. Matters arising

- i. Drama School - MW has written to them drawing attention the problem of students staying late and not cleaning up afterwards. The Drama School was not aware that this was happening and will speak to each new 'class' before they start, about the requirements. MW will produce a card setting out requirements which will be posted in kitchen and also circulated to drama students
- ii. The damage to the exterior wall has not been rectified and is getting worse.
- iii. Lowe & Oliver have started the electrical work and will carry on until the contract is completed.

2. Housekeeping

- i. The dance committee on 19 May will be asked to put back the tiles in the roof damaged by the lighting bar removal during the pantomime.
- ii. BV reported that the men's toilet light is now fixed. MB offered to get 4 D light fittings from B& Q of which 2 can be used as spares.
- iii. MW will mention the hand driers to Lowe & Oliver.
- iv. The radiators are working and Rob has been paid, although there are a few outstanding items for him to attend to, including the overflow pipe in the roof. BV to contact OFGEM about registering the change of the old for new ground source pump.
- v. BV asked about the radiators that are not required, as well as the redundant telephone, and it was agreed that most of them should be left until the re-decorations are in hand. LAS and MW will look at removing the radiator on the floor in the changing room. It was noted that some of them are very heavy with bricks inside, making it difficult to remove.

- vi. MW reported that he was of the opinion that the painting of the container should not be undertaken whilst the building of the houses at Street farm was under way. BV and MW would advise June Collier of this.
- vii. The website has been updated and the pdf has been sorted out. BV will look at the diary to see what events could be used as photographs for LAS to take, using the newly decorated hall as background. BV undertook to ask Dawn Chambers for permission to use photographs from the 5 May event, and also the 19 May event.

3. Finance

- i. Since the last meeting, Geothermic have been paid. There is a large bill due from Lowe & Oliver, but the PC will contribute about £1500.00 towards that.
- ii. MW reported that the Hall is in a very good position at the moment with £11730.94 in the bank.
- iii. MW reported that he negotiated a new contract with British Gas for a small increase in tariff.
- iv. MW reported that the quote from Carl to redo the crush area and re-site the sink and cupboards was £708.00. He suggested standardising the glasses and getting rid of the unmatched ones. Martin from the pub has offered to supply glasses and MW will sort them out. The refurbishment is planned for week beginning 30 April.

4. Fundraising

- i. Martin is putting on a beer festival in June. BV requested that someone compile a bar rota, and someone a barbeque rota. MB undertook to do the bar rota and MW to do the barbeque rota. BV reported that Martin (now living on the Green) would be able to do two 4 hour shifts, Grant may be able to help, Paul Norton and, Ian could be asked. BV asked if the barbeque tray would be big enough. KH to see what the Horse Show uses. The Goujon Monkey may be at the beer festival. The Peakes have agreed to the use of the farm for parking, but Tim Cartwright should be asked as he leases the land. KH reported that the Scouts are prepared to run the parking. MW to ask PC Phil Workman if there is a restriction on charging a fee for parking.
- ii. The Meat Joint may be able to provide reduced-cost meat for the pop-up pub.

5. AOB

- i. LAS advised that the bus stop on the road to Oxford is to be moved to the other side of the Shop/Hall entrance, and that the sign will have to be moved. He suggested that the sign should be reworded to read "Memorial" Hall. BV said this depended on cost. LAS to cost this.

- ii. LAS reported that he had trouble getting onto the wifi in the Committee Room last week. It was agreed that there had been internet problems in the village, and that it should be checked again.
- iii. MW reported that Debbie had asked him about cleaning the paving area in front of the shop. The stones need power washing and weeding and the bollards should be painted for safety. The plant pots also need attention. BV reported that the plant pot near the bike rack is the responsibility of the Parish Council and the other pot is the Shop's responsibility. BV suggested that Paul Norton be asked to clean up the area.

Date of next meeting : Tuesday 22nd May at 18h00.

There being no further business, the meeting closed at 19.04